

WHAT SERVICES DOES THE CDD SECRETARIAT PROVIDE TO COP MEMBERS?

- The CDD CoP/GSG connects peers, thought leaders, and practitioners across governments, agencies, and academia, to share ideas and experiences on CDD approaches.
- The purpose of CDD CoP/GSG is to support each other in operations, analytical work, evaluations and knowledge sharing.
- This is one of the largest communities in the Bank, with 950 members, of which about 30% are external (primarily government counterparts, development partners and academics).
- The CoP/GSG is facilitated by the CDD Secretariat based in Global Programs Unit of the Global Practice for Social, Urban, Rural, and Resilience at the World Bank, with inputs from around the world.

The CDD Secretariat offers following services:

Technical Support

The CDD secretariat provides direct operational assistance, just-in-time advice, and other responses to requests from members of the CDD community.

- **Helpdesk Function:** The secretariat provides just-in-time advice to the broader community of practitioners and maintain a service standard of responding to requests within 48 hours. We respond to 4-5 requests per week, and inquiries include document/peer reviews, sample TORs, operational guidelines, and support finding specialized consulting services. In answering these requests, the secretariat often draws on the collective experience and knowledge of the CDD community, who continue to be generous in sharing their time, experiences and materials.
- **Direct Operational Cross-Support:** The secretariat provides operational support to CoP members/teams across all six regions. In addition, the secretariat facilitates project design discussion for pipeline CDD projects, contribute to CDD-related knowledge products and advise foreign government representatives on CDD.
- **CDD Project Database:** The CDD secretariat maintains a database of all Bank supported CDD projects globally. This database is updated every year and can be accessed by GSG members [here](#).

Professional Development

The CDD secretariat facilitates following programs to strengthen the pool of staff to become productive members and leaders of CDD operations and analysis.

- **CDD Core Course:** The CDD secretariat delivers the CDD Core Course for participants from across the Bank, bringing together multiple GPs and staff from both Washington and country offices. Depending on interest and availability of resources, we will organize another round of the core course this year, aiming to also make it available for government counterparts and development partners. The training covers core principles and design considerations through presentations, case studies, and interactive exercises, as well as through interactions with seasoned CDD practitioners. Please let Nik Myint (nmyint@worldbank.org) know if you or partners and counterparts you work with would be interested in this.
- **CDD Mentorship Program:** The secretariat provides career advice for staff looking to gain more experience on CDD. We also provide mentoring services and can help match junior staff with more senior CDD staff in their specific areas of expertise. We are fortunate that a lot of people in our community come forward to volunteer their time to help the next generation to learn. If you are a new TTL working on CDD, we can also help you to source talent. Please let Nik Myint (nmyint@worldbank.org) or Susan Wong (swong1@worldbank.org) know if you are interested in this.



Knowledge Sharing

The CDD secretariat organizes a broad range of learning activities, in collaboration with teams inside and outside the Bank.

- **International Conferences and Exchanges:** The secretariat organizes regular international conferences on community-driven development for members of the CoP to deepen regional peer exchange networks by reflecting on lessons learned, identifying promising innovations, and finding ways to apply lessons across CDD programs.
- **Brown Bag Lunch Series and Roundtable Discussion:** The secretariat organizes regular BBLs and roundtable discussions focusing on topics of interest to the CDD community.
- **Community of Practice Meeting and Happy Hour:** We host vibrant meetings and happy hours to facilitate informal knowledge exchanges and networking among CoP members.
- **CDD Websites:** Our two sites (one on the Bank's intranet, the other accessible externally) provide access to key knowledge and operationally useful CDD resources. Resources available on the site include:
 - General materials on CDD, including presentations and brochures
 - CDD resources on a range of technical sectors, including climate resilience and disaster risk management, financial management, procurement, local governance, public works, etc.
 - Operations manuals, sample ToRs, and other materials
 - Proceeding reports from our training events and conferences
 - Past CDD Newsletters
- **Newsletters:** Our [monthly newsletter](#), "What's Happening," offers a roundup of the latest news and information on operations, research, and events related to CDD, continued to be circulated to all CoP and GSG members and has recently celebrated its 60th issue. If you want to share project news, feature stories, blogs of members' projects, or upcoming events on CDD and other relevant themes with the CDD CoP, please email the CDD email (cddgsg@worldbank.org) or Ashutosh Raina (araina@worldbank.org) and we'll happy to incorporate these in the next "What's happening in CDD" newsletter.

Knowledge Generation

The CDD secretariat also supports analytical work and knowledge products of relevance to clients, task teams, and partners that help enhance the quality of CDD operations. To this end, the secretariat contributes to strengthening knowledge products around the key themes, promote impact evaluation work, and ensure CoP is at the cutting edge of developments in CDD implementation around the globe.